

**DISTRICT OF SOUTH ORANGE AND MAPLEWOOD, NEW JERSEY**

**Public Meeting, January 3, 2019**

**Personnel Fiscal Resolutions**

**FINAL RESOLUTION No. 3819**

The Superintendent recommends that the Board of Education approve the following personnel fiscal resolutions.

**3819 A. MEMORIAL**

**BE IT RESOLVED** that the Board of Education approve the following memorials:

**Susan Boer** retired guidance counselor passed away on December 15, 2018.

The Superintendent is asked to convey our condolences to the family and friends of Susan Boer.

**3819 B. RETIREMENTS**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>
<b>Jeffries, Dr. John</b>	T SS CHS – 1.0 FTE	1/1/19
<b>Martinez, Marie (Toni)</b>	T Phys. Ed. SB – 1.0 FTE	3/1/19
<b>Provenzano, Anna</b>	S4/11, Secretary MONT – 1.0 FTE	2/22/19

**Background**

**Dr. Jeffries** faithfully served in the public schools of South Orange and Maplewood for 12 ½ years. **Ms. Martinez** faithfully served in the public schools of South Orange and Maplewood for 23 years. **Ms. Provenzano** faithfully served in the public schools of South Orange and Maplewood for 9 years. In appreciation of their contributions to the educational welfare of this community; they will be given recognition at one of the June 2019 meetings.

**3819 C. RESIGNATIONS**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>
<b>Frasier, Lydia</b>	T SPED MM – 1.0 FTE	1/31/19
<b>Hannis, William</b>	Assistant Principal JEFF – 1.0 FTE	3/1/19
<b>Turner, Suzanne</b>	<i>Director of Strategic Communications</i> <i>DIST – 1.0 FTE</i>	4/1/19

**Background**

**Ms. Frasier and Ms. Turner** are each resigning due to relocation out of state.

**Mr. Hannis** is resigning for personal reasons.

**3819 D. APPOINTMENTS**

(This employment is conditional and subject to the disclosure requirement; pending compliance with NJ Public Law 2018, Chapter 5)

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>	<b>ACTUAL SALARY</b>
<b>Bermudez, Inelda</b>	School Social Worker MAR/JEFF – 1.0 FTE	2/4/19 6/30/19	\$58,295*
<b>Charney, Dr. Jeffrey</b>	Acting Supervisor of SPED DIST – 1.0 FTE	1/23/19 1/31/19	\$500 (per day)

<b>Donovan, Kelly</b>	T PreK/INC MONT – 1.0 FTE	3/4/19 6/30/19	\$54,887*
<b>Field, Stacey</b>	T PreK/INC MONT – 1.0 FTE	3/4/19 6/30/19	\$65,451*
<b>Lane-Mega, Lataeya</b>	T PreK/INC MAR – 1.0 FTE	1/14/19 6/30/19	\$56,903*
<b>Lazen, Catherine</b>	<i>Non-CST Social Worker TUS – 1.0 FTE</i>	<i>12/1/18 6/30/19</i>	<i>\$59,331*</i>
<b>Munoz, Leslie</b>	School Based Occupational Therapist JEFF/SB – 1.0 FTE	1/4/19 6/30/19	\$76,763*
<b>Power, Colleen</b>	School Social Worker SB/TUS	1/14/19 6/30/19	\$65,451*

**Background**

**Ms. Bermudez** is filling a new position.  
**Dr. Charney** is being extended while *Karen Thomany*, is out on maternity leave.  
**Ms. Donovan** is filling a new position.  
**Ms. Field** is replacing *Ann Lombardo*, who is resigning.  
**Ms. Lane-Mega** is replacing *Rebecca Zambrano*, who is resigning.  
**Ms. Lazen** is replacing *Beth Giladi*, who retired.  
**Ms. Munoz** is filling a new position.  
**Ms. Power** is replacing *Rebecca Milligan*, who is being transferred.

**3819 E. LEAVE REPLACEMENT APPOINTMENT**

(This employment is conditional and subject to the disclosure requirement; pending compliance with NJ Public Law 2018, Chapter 5)

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>	<b>ACTUAL SALARY</b>
<b>Padula, Lisa</b>	T PreK MONT – 1.0 FTE	1/14/19 3/29/19	\$49,409*
<b>Vargas, Jasmine</b>	T PreK MONT – 1.0 FTE	1/4/19 6/30/19	\$49,409*

**Background**

**Ms. Padula** will be filling in for *Janice Marchak*, while she is out on medical leave.  
**Ms. Vargas** will be filling in for *Karen Leary*, while she is reassigned.

**3819 F. TRANSFER/REASSIGNMENT**

<b>NAME</b>	<b>OLD ASSIGNMENT</b>	<b>NEW ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>
<b>Milligan, Rebecca</b>	School Social Worker SB/TUS – 1.0 FTE	School Social Worker MONT – 1.0 FTE	1/4/19 6/30/19

**3819 G. LEAVES OF ABSENCE**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>
<b>Grossfeld, Randi</b>	<i>T SPED/INC CHS – 1.0 FTE</i>	<i>1/4/19-1/17/19 (Paid Medical Leave)</i>
<b>Muckenthaler, Randall</b>	<i>T SPED/INC JEFF – 1.0 FTE</i>	<i>1/9/19 (Unpaid Medical Leave)</i>

<b>Thomany, Karen</b>	SPED Supervisor DIST 1.0 FTE	11/7/18-1/23/19 (Paid Maternity Leave) 1/24/19-1/31/19 (Unpaid Childcare Leave)
<b>Yesowitz, Risa</b>	<i>T Music</i> <i>JEFF – 1.0 FTE</i>	<i>1/3/19-1/11/19</i> <i>(Unpaid Medical Leave)</i>

**3819 H. SALARY ADJUSTMENTS**

NAME	ASSIGNMENT	EFFECTIVE DATE	ADJUSTMENT	ACTUAL SALARY
<b>Catalano, Janis</b>	School Social Worker SOM .2 FTE	4/30/18 5/20/18 (15 days)	\$78.90 (per day)	\$1,183.50
<b>Faison, Kendra</b>	T SS CHS .2 FTE	12/20/18 1/28/19 (20 days)	\$63.42 (per day)	\$1,268.40
<b>Fradkin, Stephen</b>	T SS CHS .2 FTE	12/20/18 1/28/19 (20 days)	\$89.29 (per day)	\$1,785.80
<b>Goodman, Treena</b>	Clerical Aide SM 1.0 FTE	11/15/18 12/6/18 (26 hours)	\$9.17 (per hour)	\$238.42
<b>Maebert, Stacey</b>	S3/10, Secretary SM 1.0 FTE	12/3/18 12/14/18 (56 hours)	\$2.44 (per hour)	\$136.64
<b>Mastrodonato, David</b>	T SS CHS .2 FTE	12/20/18 1/28/19 (20 days)	\$97.41 (per day)	\$1,948.20
<b>Osher, Nicole</b>	School Psychologist CHS .2 FTE	1/2/19 1/31/19 (21 days)	\$79.43 (per day)	\$1,668.05
<b>Petchers, Penina</b>	School Psychologist CHS .2 FTE	1/2/19 1/31/19 (21 days)	\$95.41 (per day)	\$2,003.65
<b>Soliman, Monica</b>	T SS CHS .2 FTE	12/20/18 1/28/19 (20 days)	\$50.56 (per day)	\$1,011.20
<b>Speth, Gregory</b>	School Psychologist SOM .2 FTE	4/30/18 5/20/18 (15 days)	\$95.41 (per day)	\$1,431.15
<b>Thomas, Kristie</b>	T SS CHS .2 FTE	12/20/18 1/28/19 (20 days)	\$59.98 (per day)	\$1,197.60

**Background**

**Ms. Catalano and Mr. Speth** are being compensated for picking up an additional workload while *Dana Franza*, was out on maternity leave during the 2017-18 school year.

**Ms. Faison, Mr. Fradkin, Mr. Mastrodonato, Ms. Soliman and Ms. Thomas** are each being compensated for teaching a sixth class until the replacement for *Dr. Jeffries* starts.

**Ms. Goodman and Ms. Maebert**, are each being compensated for the hours they filled in as school secretary.

**Ms. Osher and Ms. Petchers** are being compensated for picking up an additional workload until a replacement for *Kristin Russell*, starts.

**3819 I. STIPENDS**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>EFFECTIVE DATE</b>	<b>SALARY</b>
<b>Hurley, Pat</b>	PE/Health Specialist Team Leader CHS – 1.0 FTE	9/1/18 6/30/19	\$7,944
<b>Kaesshaefer, Jeff</b>	PE/Health Specialist Team Leader ELEM – 1.0 FTE	9/1/18 6/30/19	\$5,944
<b>Leary, Karen</b>	PreK (PEEA) Assistant to the Principal MONT – 1.0 FTE	1/14/19 6/30/19	\$8,189
<b>Shannon, Rob</b>	PE/Health Specialist Team Leader CHS – 1.0 FTE	9/1/18 6/30/19	\$7,944

**3819 J. APPROVE JOB DESCRIPTIONS**

Revised: School Counselor/School Social Worker (Non-CST)

\* Salary based on 2017-18 Guides

**SCHOOL DISTRICT OF SOUTH ORANGE AND MAPLEWOOD**  
525 Academy Street. Maplewood, NJ 07040

**JOB DESCRIPTION**

<b>POSITION TITLE</b>	SCHOOL COUNSELOR / SCHOOL SOCIAL WORKER (Non-CST)
<b>MINIMUM QUALIFICATIONS</b>	<ul style="list-style-type: none"><li>❑ NJ School Social Worker Certification OR School Counselor Certification</li><li>❑ Experience in providing school social work or school counseling services to school settings</li></ul>
<b>REPORTS TO</b>	Director of Special Services
<b>JOB GOAL(S)</b>	To provide on-site counseling or social work services to PreK through Grade 12 school children.

**PRIMARY RESPONSIBILITIES**

1. Provide counseling services to students as per IEP.
2. Serve as school anti-bullying specialist.
3. Provide other such counseling and/or social work activities as may be directed by the building principals and Director of Special Services.

<b>TERMS OF EMPLOYMENT</b>	10 Months Salary as per SOMEA Agreement
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It is not the intent of this description to cover every one of the duties and responsibilities of this position. It lists most of the significant areas and is intended to convey a general understanding of the assignment. However, evaluation of performance will be based on the duties and responsibilities listed in the job description.

**Initial Approval:** February 1999

**Revised:** November 15, 2004; January 3, 2019