



MILLBURN TOWNSHIP SCHOOLS

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Dr. Christine Burton

□ *Superintendent of Schools* □

SUPERINTENDENT'S UPDATE PRE-K TO GRADE 4 HYBRID PLAN BEGINS IN OCTOBER

September 10, 2020

Dear Parents/Guardians:

Our virtual start of the school year has provided our students with a remote experience, and we have garnered valuable information about how our procedures, protocols, and technology have worked in the virtual model. We are now in the process of scheduling the next phase of our reopening plan.

As we continue to strive toward our goal of providing for the health and safety of all staff and students to return to the Millburn Schools, we have been coordinating with our Local Department of Health to finalize the health and safety logistics in our buildings. In acknowledgment of the academic and social needs of our youngest learners, **we are now planning to transition our Pre-K through Grade 4 students to in-school learning (Hybrid model) anticipated to start October 5.** We want to share the details on the Hybrid model and schedules, along with the survey link for parents to designate the option for PreK to Grade 4 students. We will do our best to place siblings in the same AM or PM session, but please understand that there may be extenuating circumstances where this is not possible.

PreK to Grade 4 Schedules

Hybrid: The schedule for PreK to Grade 4 students who opt for the Hybrid (in-school/at home) will be 2 ½ hours in school for an AM or PM session, with a dedicated focus on Reading, Writing and Math, followed by lunch and remote learning at home, with 2 ½ hours of lessons in Science, Social Studies and Related Arts.

Hybrid: In-Person / Remote Instruction



Sample Schedule Elementary (K-4)

AM Group: 8:30 – 11:00	Approximately half the student population will report to school in-person for direct instruction in Reading, Writing, Mathematics
AM Group: 12:45 – 3:15	Students will participate at home with independent assignments in Social Studies or Science, Related Arts, and extension activities
PM Group: 8:30 – 11:00	Students will participate at home with independent assignments in Social Studies or Science, Related Arts, and extension activities
PM Group: 12:45 – 3:15	Approximately half the student population will report to school in-person for direct instruction in Reading, Writing, Mathematics

In-Home/Full Remote: Students who opt to remain fully remote will receive 5 hours of learning at home. One area of focus will be on the core subject areas of Reading, Writing and Math, with a dedicated teacher to the remote grades/classes, followed by lunch and remote learning with 2 ½ hours of lessons in Science, Social Studies and Related Arts.

Remote: In-Home Remote Sample Schedule



Sample Schedule Elementary (K-4)

AM Group: 8:30 – 11:00	Approximately half the student population will be assigned to a remote learning cohort for direct instruction delivered remotely in Reading, Writing, Mathematics
AM Group: 12:45 – 3:15	Students will participate at home with independent assignments remotely in Social Studies or Science, Related Arts, and extension activities
PM Group: 8:30 – 11:00	Students will participate at home with independent assignments remotely in Social Studies or Science, Related Arts, and extension activities
PM Group: 12:45 – 3:15	Approximately half the student population will be assigned to a remote learning cohort for direct instruction delivered remotely in Reading, Writing, Mathematics



Hybrid: In-Person / Remote Instruction



Sample Schedule **Special Education (PK-4)**

Half-Day Integrated Classes (AM/PM)	The integrated preschool classes will remain unchanged and will operate for 2 ½ hours per day. The morning (8:15 - 10:45 am) and afternoon (12:15 - 2:45 pm) sessions will remain the same.
Self-Contained Preschool Classes	The preschool disabled classes (PSD & ABA) will operate under a condensed full day schedule. Projected hours for the LLD and ABA programs are 9:00-2:00. We are looking to stagger arrival and departure times in a way to maximize physical distancing considerations.
Elementary (K-4) Pull-Out Replacement, In-Class Resource, and Pull-Out Support	The majority of students with IEPs will receive their special education programs and services in a manner that is consistent with their general education peers. Students will be scheduled into the morning session (8:30 - 11:00 am) or the afternoon session (12:45 - 3:15 pm) depending on the schedule.
Elementary (K-4) Self-Contained LLD & ABA Classes	Self-contained classes (Hartshorn LLD & Wyoming ABA) will operate under a condensed full-day schedule. Projected hours for the LLD and ABA programs are 9:15-2:15. We are looking to stagger arrival and departure times in a way to maximize physical distancing considerations.

Please Note:

- Submission of the survey below will be considered your final written selection of Hybrid or Remote learning for your PreK to Grade 4 child for the first trimester (ends December 7).
- Please submit one response per elementary student.
- If you do not submit a response, your child will be assigned to the Remote plan.
- Students will only be moved from Remote to Hybrid at the beginning of the 2nd Trimester (December 8). Requests must be made in writing, using a request form that will be provided by your school once we return to in-school learning. Requests for PreK to Grade 4 students to move from remote to hybrid must be made by November 23rd, two (2) weeks before the Trimester ends on December 7th.
- Students may move from Hybrid to Remote (also using the request form) submitted at least 2 days before the change can be made.
- Potential Change of Teacher with change requests:
- Due to scheduling conflicts, students may not have the same classroom teacher that they have been assigned for the start of the school year, depending on the numbers of students in each particular classroom opting for in-person or remote learning.

[Survey - for Parents of PreK 3, PreK 4, Grades K, 1, 2, 3, 4 ONLY](#)

- Must be submitted by Wednesday, September 16
- This is your official choice for your PreK to Grade 4 child for the first trimester
- Please respond only once per child

[SUBMIT SURVEY HERE](#)

Questions:

Q: When will Washington School be open for in-person teaching?

A. We are working to bring Grade 5 students in with the AM/PM plan soon after the return of the Pre K-4 students.

Q: When will the Middle and High School open for in-person teaching?

A. We are working to bring students in with the Hybrid A day/B day plan by November 9.

Health and Safety Protocols

- What are the health and safety protocols that will be in place at all of the schools?
 - Social distancing and building capacity limits of approximately half the student population in the building at one time
 - Daily screenings of staff and students
 - Masks are required during the school day for both students and staff
 - Multiple entries /exits
 - Signage/directional signs for hallways, stairways, entries
 - Hand washing measures
 - Cleaning and disinfection protocols
 - Procedures for staff/students who are symptomatic
 - Handling of symptoms in and out of school, and contact tracing.
 - Protocols for staff/students who have been in contact with a suspected COVID-19 patient

Your school Principals/Nurses will be providing many more school-specific details about schedules and procedures in each building over the next few weeks.

Childcare:

Due to social distancing requirements, we may not be able to offer full-day childcare programs in the elementary buildings once students return for in-person learning. We are working with SAM and AlphaBest to find alternate locations to be able to continue to provide childcare for those families who need it.

We look forward to beginning the transition back to in-school teaching and learning with our PreK to Grade 4 students at the beginning of October. We are working toward offering in-person learning for all grades by early November.

Please remember to access our [Return to School website](#) for:
[Technology Support](#)
[Parent and Student Resources](#)
[Health and Wellness Resources](#) (District and Community)



Remembering those we lost 19 years ago today, and honoring all who served.

Have a good weekend,

Be well and stay safe,

Christine Burton

Dr. Christine Burton

Superintendent of Schools